

Council

18 July 2013

Agenda Item 23

Brighton & Hove City Council

Subject: Extract from the Proceedings of the Audit & Standards Committee Meeting held on the 25 June 2013 - Audit & Standards Committee Annual Report 2012/13

Date of Meeting: 18 July 2013

Report of: Head of Law

Contact Officer: Name: **Ross Keatley** Tel: **29-1064**
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Wards Affected: All

Action Required of Council:

To receive the item referred from the Audit & Standards Committee for information:

AUDIT & STANDARDS COMMITTEE

4.00 pm 25 June 2014
COUNCIL CHAMBER, HOVE TOWN HALL

DRAFT MINUTES

Present: Councillors Hamilton (Chair), A Norman (Opposition Spokesperson), Deane, Smith, Summers, Sykes and Wealls.

Independent Persons & Co-opted Members: Dr David Horne

PART ONE**7. AUDIT & STANDARDS COMMITTEE ANNUAL REPORT 2012/13**

- 7.1 The Committee considered a report of the Executive Director of Finance & Resources and the Head of Legal & Democratic Services in relation to the Audit & Standards Committee Annual Report 2012/13. The draft annual report was attached to the agenda papers at Appendix A to the report, and it provided a summary of the Committee's achievements and performance during the 2012/13 municipal year. The report had been prepared on behalf of the Committee members. The preparation of an annual report was recognised as best practice for the Audit Committee by the Chartered Institute of Public

Finance and Accountancy (CIPFA) in providing assurance to the Council over its role in governance.

- 7.2 The Head of Legal & Democratic Services extended his thanks to the work of the two co-optees to the Committee, and stated that they had both performed very competently in their roles. Councillor Hamilton suggested that some wording to this extent could be added to the report, and this request was agreed by the Committee.
- 7.3 Dr Horne highlighted the 'looking forward' section of the report and suggested it could be helpful to have some reference to work undertaken in relation to the Standards role and the Code of Conduct.
- 7.4 Councillor Ann Norman echoed the comments made by Dr Horne, and stated how important the role of the co-optees was to the Committee, and how important it was to take a differing perspective when considering reports.
- 7.5 **RESOLVED**
- (i) That the Committee consider the draft report and agree it subject to the amendments outlined above.
 - (ii) That the Committee refer the agreed report to Full Council for information.